

## Sumner County Schools Residency Affidavit

### Section 1-Residency Information

I/We _____ hereby attest that I/we currently reside <div style="text-align: center;"><i>(parent/guardian)</i></div> at _____, _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span><i>Address</i></span> <span><i>city</i></span> <span><i>telephone #</i></span> </div>
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### Section 2- Children's Information

I/We attest that the children listed below live at the above address.

List name of school aged children	Relationship to Child	Date of birth	Current grade

### Section 3-Homeowner or Tenant Verification

I, _____, hereby attest that I am legal owner of lessee of the <div style="text-align: center;"><i>Property Owner or Lessee of the residence</i></div> property located at _____. I further affirm that <div style="text-align: center;"><i>Current address</i></div> _____ and the above mentioned child(ren) are living on a permanent <div style="text-align: center;"><i>Name of Parent</i></div> basis at the above address.  <div style="display: flex; justify-content: space-between; width: 100%;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between; width: 100%;"> <span><i>Homeowner or Tenant's Signature</i></span> <span><i>Date</i></span> </div>
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### Section 4- Signature and Notary- (Please read entire statement before signing)

I assume responsibility for notifying Sumner County Schools should the above-described circumstances change. I understand that the statements made herein are subject to the provisions of the Tennessee Criminal Code regarding perjury, unsworn falsifications to authorities, fraud and any applicable offenses. I am aware that the facts as stated are subject to investigation, and should it be determined that the above statements are not true, either now or in the future, my child(ren) will be immediately reassigned to school of zone or removed from Sumner County Schools. In addition, your actions may be submitted to the Sumner County District Attorney's Office for investigation and may pursue civil and/or criminal proceedings. I have read the above conditions of the affidavit, and I verify that statements made herein are true and correct based upon my personal knowledge.

Signature of Parent/Legal Guardian	Date
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**Notary Only:** Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Notary Signature \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**SUMNER COUNTY SCHOOL DISTRICT OF TENNESSEE  
RESIDENCY AFFIDAVIT**

**DEFINITION OF USE**

A residency affidavit is used when a parent/legal guardian of a student cannot provide two (2) proofs of residency in his/her name at the time of registration because his/her primary residence is owned or leased by another party and he/she cannot provide any acceptable proofs of residency (listed below).

**INSTRUCTIONS – All items required**

**SECTION 1 – RESIDENCY INFORMATION**

Please enter the name of the parent(s)/guardian(s), the current address, city, zip code and phone number of the residence where the parent(s)/guardian(s) and the child(ren) are currently living.

**SECTION 2 – CHILDREN’S INFORMATION**

Please enter the name, date of birth and current grade level of all school age students residing in the current residence.

**SECTION 3 – HOMEOWNER OR TENANT VERIFICATION**

This section is to be completed by the homeowner or tenant of the residence. Please enter the full name of the homeowner or tenant; the current address/city/zip; the name of the parent(s)/guardian(s). **The homeowner or tenant signs and dates this section for notary.**

**SECTION 4 – SIGNATURE AND NOTARY**

1. Take the completed and notarized form **to your child’s zoned school** along with the following required documentation of proof. It is preferable to have both the legal guardian and the homeowner/tenant present when the documents are submitted to the school.
2. For the safety and accountability reasons, the following supporting documentation will be required:
  - A. Parent/Legal Guardian Identification
  - B. Owner/Tenant Proof of Identification, acceptable documentation includes:
    - Current Driver’s License/State ID
    - Passport
3. The Owner/Tenant must provide two (2) proofs of residency documents showing his/her name and address. Acceptable documentation includes (Policy JBC):
  - Legal document/lease showing proof of residency for the specific address such as mortgage sheet or lease agreement.
  - Current invoice/bill (electric, gas, water, landline telephone) assigned to a specific address. Cell phone bill is not accepted.
4. **Residency affidavit approvals expire on the last day of the school year.** Sumner County Schools require a student’s parent/legal guardian to provide two (2) proofs of residency documents showing his/her name and address with enrollment. If two proofs of residency are not provided, Sumner County Schools may investigate the validity of the information provided by the parent/legal guardian. If the information is found to be fraudulent, Sumner County Schools may formally submit the parent/legal guardian’s name to the District Attorney’s Office for a civil/criminal investigation.

**FAMILY RESOURCES SUMNER COUNTY:**

SCS Family Resource Center 695 East Main Street Gallatin, TN 37066 Director: Michael Shelton Phone: 615-582-5910	Shalom Zone 600 Small Street Gallatin, TN 37066 Director: P.J. Davis Phone: 615-442-7575	Gallatin Cares 330 North Durham Gallatin, TN 37066 Phone: 615-452-5732	H’ville Samaritan Center 116 Dunn Street Hendersonville, TN 37075 615-824-5652
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HOPE of White House 212 Portland Road White House, TN 37188 Phone: 615-672-8006	HOPE of Millersville 1246 Louisville Hwy Millersville, TN 37072 615-859-0880	Portland Cares Hwy 52 East Portland, TN 37148 Phone: 615-325-0562	Amazing Grace Mission 1037 Park Street Westmoreland, TN 37186 Phone: 615-644-4357
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Additional Resource Information Available online at: [www.sumnerresources.org](http://www.sumnerresources.org)

